

ATTACHMENT C

VIRGINIA PUBLIC SCHOOL AUTHORITY
School Financing Bonds (1997 Resolution) Series 2020 SPRING POOL

SCHEDULE FOR PARTICIPATING LOCALITIES

Date

Completed By

Activity

Week of Jan. 13	VPSA posts application package on Department of Treasury web site, notifies localities of tentative schedule, steps to be taken and deadlines to be met for localities to be included in bond sale.
Jan 13 – Feb 21	School board passes a resolution authorizing the application to VPSA; secure bond counsel.
Feb 24	Localities return completed VPSA application form.
Week of Feb 24 & Week of Mar 2	Localities should plan to make the appropriate Locality and School designee available for a brief due diligence call with VPSA and McGuire Woods LLP.
Week of Mar 2	VPSA posts Bond Sale Agreement.
No later than the Week of Mar 9	Local school boards should have passed resolutions requesting bond issue and consenting to issuance of bonds (Appendix C to Bond Sale Agreement included in application package); localities should have resolution/ordinance authorizing bond issue on agenda for governing body (Appendix B to Bond Sale Agreement). Local bond counsel submits copies of (a) school board and governing body resolutions with dates of scheduled meetings for adoption and (b) form of notice of public hearing and publication dates (affidavits of publication, if available) to VPSA and McGuire Woods LLP. Provide draft approving opinion to McGuire Woods LLP.
Mar 12	VPSA Board meets to consider applications and parameters of sale.
Week of Mar 16	VPSA distributes first estimated debt service schedules to localities, their counsel and financial advisor.
Apr 2	Deadline for governing bodies to have adopted resolution/ordinance authorizing bond issue and execution of Bond Sale Agreement.

Apr 3	Localities return executed Bond Sale Agreements (no later than April 3, 2020). Last opportunity for locality to change amount of requested financing or withdraw from sale.
	Resolution of school board authorizing the application package due to VPSA.
Week of Apr 6	Localities file resolutions/ordinances with Circuit Court.
Week of Apr 6	VPSA distributes second estimated debt service schedules to localities, their bond counsel and financial advisor.
Apr 21	VPSA sells bonds and formally accepts Bond Sale Agreements from localities.
Apr 21 – May 1	If necessary, local governing bodies pass resolutions/ordinances to ratify interest rates on local bonds.
	Local bond attorneys submit draft of closing documents (including affidavits of publications for public hearing notice) to VPSA and McGuire Woods LLP.
Apr 29	Local closing documents due
No later than May 4	Localities should have submitted Account Registration forms to SNAP®.
May 4 - 5	Pre-closing - all executed documents available for review by VPSA staff and McGuire Woods LLP.
May 12	Closing on local and VPSA bonds - funds available.

NOTE: All dates are tentative and subject to change by the VPSA.